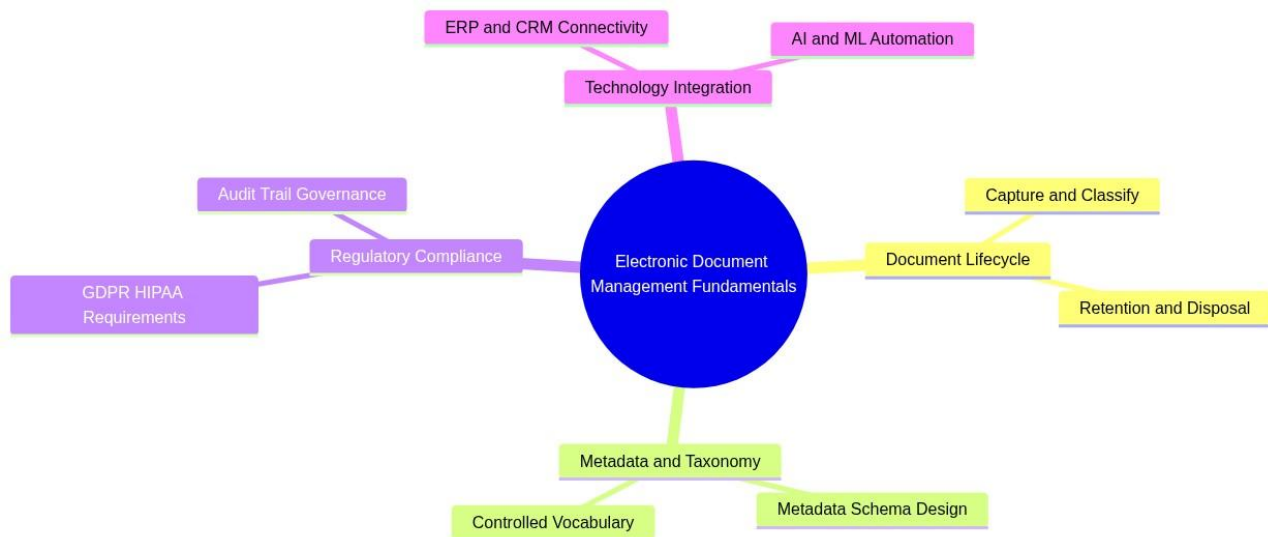


Advanced Certificate in Electronic Filing Systems (Foundation)

Electronic Document Management Fundamentals



mindmap

root((Electronic Document Management Fundamentals))

Document Lifecycle

Capture and Classify

Retention and Disposal

Metadata and Taxonomy

Metadata Schema Design

Controlled Vocabulary

Regulatory Compliance

GDPR HIPAA Requirements

Audit Trail Governance

Technology Integration

ERP and CRM Connectivity

AI and ML Automation